

OPS BRIEF 003 – Companion Download

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The LockStep™ Execution Rhythm

The Weekly Operating Cadence That Keeps AI Moving

AI doesn't fail because of tools—it fails because execution stops between meetings. LockStep™ is the 5-part operating cadence we install with every BlackBox OS™ deployment. It aligns teams, moves use cases forward, and ensures AI gets deployed—not just discussed.

The 5-Part Weekly Rhythm

1. **Monday** – Alignment Check
Reconfirm use case, owner, data readiness, and timeline.
2. **Wednesday** – Friction Report
Surface internal blockers slowing down adoption or deployment.
3. **Thursday** – Stack Session
Re-rank use cases by urgency, ROI, and deployability.
4. **Friday** – Deployment Report-Out
What shipped this week? What's queued next?
5. **Biweekly** – Signal Audit
What's working? What's noise? Is AI driving ROI or distraction?

Why This Works

- ✓ Kills pilot drift.
- ✓ Creates weekly pressure without micromanagement.
- ✓ Makes AI visible across teams.
- ✓ Builds muscle memory inside ops.

Your Weekly Rhythm Starts Here

Who's your LockStep Leader? _____

First Use Case to Deploy: _____

Day/Time of Weekly Rhythm Meetings: _____

Shared System of Record: _____

This rhythm is simple. But it's rare. Run it weekly. Track it. Protect it.

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